

**AGENDA****WEEK 7, MARCH 3****LEAD 7300 MANAGEMENT OF NONPROFIT ORGANIZATIONS****ARMSTRONG ATLANTIC STATE UNIVERSITY**

1. We will not meet on March 18 (Spring Break).
2. Comments on writing assignments. It is a requirement that you write in complete sentences. Example of incorrect writing: "I was concerned about my family's health care. Especially for my son." Correct for: "I was concerned about my family's health care, especially for my son."
3. The City of Savannah is accepting applications for positions on 21 boards, commissions and authorities. Applications must be submitted by noon on Friday March 21. Most or all of these positions are unpaid. Serving on one of these groups can be an interesting form of volunteer work, because you will learn how a part of government works, exercise some amount of power, and try to help our city. It may also open networking opportunities. Many elected officials began their public life as a member of a board. Many of the terms of office last three years. If you are a permanent resident of this area, this might be a good thing to do, personally and professionally. Go to the City of Savannah web site, look for "Boards, Commissions and Authorities."  
[www.savannah.gov](http://www.savannah.gov). Or try: <http://www.savannahga.gov/index.aspx?nid=392>
4. Local perspective. Last week we presented nonprofit organizations from an international perspective. A couple of weeks ago, speaker Shari Haldeman explained how a homeowners association can be organized to fill many of the roles of local government.
5. Tonight we will hear from William Collins. He works in local government, and he also is coordinator of a nonprofit organization, Bryan County Drug Free Coalition, that responds to some of the needs of society. Collins has several jobs for the City/ County, including emergency preparedness. He will talk about what his group does. He will talk about the grant process. He plans to bring Kay Hughes. She is a retired school principal and now is his Financial Administrator.
6. Guest speaker scheduled for March 11. Reginald Lee has two decades of experience in charity-related work. He is Director of Programs for Gospel Rescue Mission (also known as Old Savannah City Mission). He is pursuing a Master of Management degree at Webster University, where I also teach. He was a student in my Corporate Social Responsibility (business ethics) class during Fall Term 2013. I have asked him to talk about the kinds of services that religion-based organization like his provide to meet the needs of society. We should ask him how they are funded and what educational track a person should follow to find work in his field.

7. Guest speakers for April 8: Telfair Museums Director and HR Manager (Mary Nestor-Harper)
8. You prepared a Writing Assignment for WEEK 7 on *Board of Directors; Management Structure*. 100 points. Let's discuss.
9. To prepare for WEEK 7, we asked you to read the following material.
  - Chapter 28. Painless and effective event planning. Pages 459-477. What is an "event."
  - Chapter 13. Nonprofit financial management. Pages 197-216.
  - Part Four. Nonprofit technology and IT. Pages 217-220.
  - Chapter 14. The technology foundation: hardware and software. Pages 221-238.
10. To prepare for WEEK 8, please read the following material.
  - Chapter 15, A cooperative approach to design
  - Chapter 16, Online community building: how to wire a network to support your nonprofit's mission
  - Chapter 17, Constituent relationship management
11. For WEEK 8, you will be preparing a paper: *Volunteer Management, Event Management*.